

**EPIC RESEARCH PVT. LTD.**

411 Milinda Manor  
2 RNT Marg  
Indore 452001 M.P. India

Phone: 731-6642300  
Web: www.epicresearch.co  
E-mail: info@epicresearch.co  
CIN-U74200MP2012PTC028897



**Letter of Intent**

Dear Mr./Ms. MOHD SAMEER

We are delighted to offer you the position of Associate Financial Consultant with our Consulting Division, the place of posting shall be at Indore (M.P). You are going to be a part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and consulting.

We are confident that you will find this new opportunity both challenging and rewarding. An Appointment letter would be issued to you on joining. The following points outline the terms and conditions, along with this letter of intent.

Joining date: 22nd May 2017

Yearly package: 2,53,616/- (INR), Annexure 'A' attached,

**Probation:** On joining you would be serving a training period of 10-15 days as applicable to your level and then you will be on Probation for Three (3) months. If your services are found to be satisfactory, your employment with EPIC Research will deemed to be confirmed, unless you are informed in writing otherwise. EPIC Research reserves the right to reduce, dispense with or extend your Probation Period at its absolute discretion. After confirmation you would be eligible for all company benefits as per company Standing Order from time to time.

During your Probation period a total sum of Rs.9,000/- will be deducted from your salary as retention amount which would be deducted as Rs. 3000/- per month during first three months. You shall be entitled to receive the retention amount in 13<sup>th</sup> month of your service only i.e after completion of 1 year in the Company. In case of resignation or termination before 1 year the said amount is liable to be forfeited.

**Separation:** You should serve a notice period of one month before resigning from the position. If not, shall lose the pay and incentives for the one month period worked preceding resignation and forfeit 'Relieving Certificate' and 'Experience Certificate'. Your services shall be terminated on the Disciplinary, non performance or non adherence of the rules and policies of the company. EPIC Research shall have the right to terminate your employment, forthwith, without notice or payment of salary.

Here's wishing you a warm welcome and look forward to a long and mutually satisfying association.

On the day of joining you are required to bring the photo copies of following testimonials. This is mandatory for completing your joining and authentication process with EPIC Research (P) Ltd.

1. 10th/12th/ Graduation/ Post Graduation/ Certification courses-Certificates and Mark sheets (1copy each)
2. ID Proof [Aadhar Card, PAN card (Mandatory), Driving License, Voter ID]- Three copies each
3. Copy of Bank pass book
4. Copy of Letter of Intent
5. Passport size photographs – Six Nos. (Colored)
6. All of the above documents need to be carried in original and photo copies for Company's & Bank verification process.



For Epic Research (P) Ltd.  
*Sarvesh*  
People Development Group

With the signature below, I accept this offer for employment

MOHD SAMEER  
Name

22/02/17  
Date

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## Pinnacle Infotech Solutions - Unit Jaipur

Plot No. IT-A-016-E, Mahindra World City (Jaipur) Ltd.

VIII - Kalwara, Tehsil - Sanganer, Jaipur - 302037

Cell : +91

www.pinnaclecpd.com

Email : [hr@pinnaclecpd.com](mailto:hr@pinnaclecpd.com)

*Global Leader in BIM Services*

Name: Amarjeet Kumar Amit

Candidate ID: 11732

Stream: Civil

Father's Name: Mr. Ranvijay Roy

Address: Amrita Clinic, Chakmohabbat, Muzaffarpur, Bihar

College: Arya College of Engineering & Research Centre, Jaipur

Subject: *Internship Offer*

Dear Amarjeet,

Congratulations! Further to your assessment and interview in the campus recruitment selection process of 05-Sep-2017, we are happy to offer you an opportunity of undergoing training as an "Intern" with Pinnacle Infotech Solutions at Jaipur for a tenure of 60 days as per the terms and conditions in the Internship deed.

During your internship you will be entitled for a stipend of Rs 5000/- (Rupees Five Thousand only) per month.

On successful completion of the Internship, you will be endowed with permanent employment with our company with a monthly CTC of Rs.18000/-, subject to the terms and conditions as per Company policies.

Your date of joining we be communicated to you separately. You will be required to execute an internship deed with the company before joining as intern.

We hope that your association with the Company will be successful and rewarding. Please indicate your acceptance of this offer by signing below and returning it to the HR Department along with the duly executed internship deed applicable to you.

Yours sincerely;

Wing Commander Soban Bisht ( Retd )  
General Manager

I accept the offer of internship with the Company on the terms and conditions set out in the internship deed.



Name in Capital letters

Signature